

SERBIA FILM COMMISSION

COVID-19 PROTOCOL FOR FILM CREWS

Belgrade 2020

This document of health and safety measures and recommendations for the safe functioning of film productions during the epidemic of COVID-19 was **done/composed** thanks to joint work of members of the Serbia Film Commission, the Audio-visual Section of the Serbian Chamber of Commerce and the Film Center Serbia resulted. It has been officially adopted by the Serbian Government on May 19, 2020. It is in line with recommendations of the Institute for Public Health "Batut" and serves as a comprehensive guide with recommendations that producers will be able to apply depending on the type of project and organization. The document is publicly available and its implementation should follow all other recommendations for mitigation of measures.

Health measures follow examples from the European practice of national associations and representative film authorities and organizations. They do not represent a definitive practicum for film productions, but should help productions to perform risk analysis and implement protection measures in each specific project. The recommendations consist of 24 general recommendations as well as specific measures for different sectors.

As of May 22nd, 2020 requirement for foreign passengers to enter the country will not require PCR test, except for all citizens coming to Serbia from the territory of Croatia, North Macedonia, Bulgaria and Romania who should have a negative PCR test that is not older than 48 hours (as of August 15th, 2020).



MOST IMPORTANT GENERAL MEASURES AND RECOMMENDATIONS

- Each member of the film crew is individually responsible for working while having any symptoms that may indicate COVID-19, and for following these and other general recommendations during the epidemic;
- Avoid shaking hands, hugging and greeting colleagues and practice social distancing during work, whenever possible;
- It is obligatory to wear protective equipment during the entire stay on set, except for the cast during filming;
- Gathering in public space is limited to 10 people, as of July 16th;¹
- A production member should be delegated to oversee the implementation of all protection measures during production;
- In case of suspicion or occurrence of mild symptoms of respiratory infection (fever, sneezing, cough), the team member must submit a statement of the identified symptoms, as well as a proposal for his replacement;
- It is recommended to measure the temperature when coming to work. Persons with a temperature higher than 37.0°C will not be allowed to enter facility and will be sent for a medical examination, sampling-swab of the throat and nose, PCR test and isolation until a negative result is obtained;
- Installation of disinfection barriers at the entrance to the building, work space, studio, etc is obligatory;
- Installation of non-contact disinfection dispensers for hand disinfection with a products based on 70% alcohol at the entrance to the building and film set, according to the schedule of movements in the building;
- Provide pocket dispensers of 70% alcohol-based disinfectants for all key team members, for more frequent hand disinfection;
- Create strict chain of communication and movement that minimizes unnecessary contact between different team members and movement between production offices, the base camp and on set to reduce contact with different surfaces (this means that each department is handling only equipment that is necessary to perform their work). Determine which of the team members can work from home and is not necessary on the set all the time;
- Protection measures plan is distributed to all members of the team as annex to work order;
- Each member of the team is obliged to sign the receipt of the protection measures plan and confirm that he is familiar with all the rules of protection, and that has been properly instructed how to apply measures until the end of the project;

¹ COVID-19 CRISIS RESPONSE TEAM'S DECISION REGARDING THE ALLOWED NUMBER OF PEOPLE AT PUBLIC GATHERINGS DOESN'T REFER TO FILM PRODUCTIONS, SO THE DECISION WILL NOT AFFECT SHOOTINGS WHETHER THEY TAKE PLACE OUTDOORS OR IN A STUDIO.

- Production will place information on health protection measures in visible places in common areas (make-up room, catering area, corridors, entrance to the building) and can use general protection measures in English or posters in Serbian;
- Report any change in your health condition (sore throat, fever, sneezing, coughing, etc.) to the medical staff at the film set;
- Provide personal protective equipment for all team members according to the job description specification, degree of risk and length of stay on the set;
- It is very important to properly dispose garbage and a number of positions so that hygiene is maintained in accordance with the recommendations for cleaning and disinfection of the area where COVID-19 patients did not stay;
- Perform as many activities as possible in the pre-production period remotely and through online conference systems.

PERSONAL PROTECTIVE EQUIPMENT THAT PRODUCTION NEEDS TO PROVIDE

- Protective medical masks
- Visors for the hair and make-up, costume and sound department
- Protective non-sterile gloves
- Hygienic products for space maintenance
- Hygienic products for individual use (composition: soap and disinfectant with 70% alcohol)
- Trash bins for disposal of used masks and other PPE should be placed next to the entrance/exit doors. All waste that includes used masks and gloves is disposed in a bag that must be carefully tied before disposal in a container

RECOMMENDED METHODS OF ADDITIONAL PREVENTION (DEPENDING ON GENERAL MEASURES TO BE PRESCRIBED)

Testing team members before filming

Testing of local team members is mandatory for those team members who will be at a distance of less than two meters during filming and will not be able to wear a protective mask due to the need to film the scene (cast, stunts, H&M, costume).

PCR tests for corona virus, at the personal request of Serbian citizens and foreign nationals, will cost 6,000 dinars (50 EUR) throughout Serbia. Testing is still free for students and minors.

PROTECTION MEASURES IN STUDIO

- Before and after each project, studio space must be thoroughly cleaned
 - Wherever is possible, place physical barriers / partitions for protection
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- Make sure that the space is well ventilated (natural ventilation) several times a day
- The presence of crew members on set In both studio conditions and on locations are limited to essential crew members with remote monitoring provided to others with established communication channels

Transport

All transport service providers are obliged to follow the recommendations for public transport:

- It is recommended to use own vehicle car/motorbike/bicycle when transporting to the film set
- For transport of groups in a van, it is recommended that everyone wear masks and gloves
- Before and after each transport, the vehicle should be disinfected and ventilated
- The team transported by van has an assigned driver who exclusively drives the same people throughout the project

Props

- It is recommended that props brought from different sides be stored in a central place where they are thoroughly cleaned or disinfected before use
- All picture vehicles must be disinfected before shooting

Hair and Make-up

Follow the official recommendations for hairdressing and beauty salons:

- Enhanced hygiene measures in the make-up room, all items, furniture and tools used between different people
- Provide personal make-up brushes and hygiene products for each actor
- Make-up artists, hairdressers, stylists, costume assistants may wear goggles or visors due to the close contact with the actors

Catering

- Lunch is served exclusively in individually packaged meals (buffet serving style is not acceptable)
- Self-service is not permitted, people who work in catering will be serving drinks and lunch
- Drinks are served strictly in individual bottles, it is recommended that they are labeled to reduce the possibility of confusion among team members

- Self-service coffee stations, snacks, fruit and snacks that are not individually packaged (bulk snacks) are not acceptable. Only individually packaged products will be allowed